

PUBLIC WORKS/SAFETY COMMITTEE

MINUTES

The Public Works/Safety Committee of the Willmar City Council met on Wednesday, February 6, 2019, in Conference Room No. 1 at the City Office Building.

Present:	Andrew Plowman	Chair
	Julie Asmus	Vice Chair
	Audrey Nelsen	Member
	Fernando Alvarado	Member

Others present: Public Works Director Sean Christensen; Chief of Police Jim Felt; Fire Chief Frank Hanson; Parks and Recreation Director Rob Baumgarn; Public Works Superintendent Gary Manzer; Engineering Administrative Assistant Kelsi Delbosque; Shelby Lindrud "West Central Tribune".

Item No. 1 Call to Order

The meeting was called to order at 5:15 p.m.

Item No. 2 Election of Officers (Information)

Andrew Plowman was nominated as Chair and Julie Asmus was nominated as Vice Chair of the committee.

Item No. 3 Meeting Dates and Times (Motion)

The committee will meet on the Wednesdays following the Council Meeting at 5:15 p.m.

A motion was made by Council Member Nelsen, seconded by Council Member Asmus to set the committee meetings dates and time. The motion carried.

Item No. 4 Updating Covenant for Robbins Island (Resolution)

Staff brought forth, for approval, updating the covenant for Robbins Island. It designates the park land will not be developed beside items inside the scope of the park for the GMRPTC grant.

A motion was made by Council Member Asmus, seconded by Council Member Nelsen to adopt the resolution to update the declaration of restrictive covenants of public outdoor recreation use for Robbins Island. The motion carried.

Item No. 5 Purchase of Mowers (Resolution)

Staff brought forth, for approval, the replacement and purchase of four Kubota mowers and accessories for the Public Works Department in accordance with the 2019 Vehicle Replacement Schedule. The new mowers are under the Sourcewell Buying Co-op pricing and accessories are from local vendors; Haug Kubota and Dalhberg Boot and Trailer.

A motion was made by Council Member Nelsen, seconded by Council Member Alvarado to approve the purchase of four 2019 Kubota mowers and accessories from Haug Kubota Implement and Dahlberg Boot and Trailer in the amount of \$62,868.52. The motion carried.

Item No. 6 2019 Improvement Report and Preliminary Budget (Resolutions)

Staff brought forth, for approval, the 2019 Improvement Report and Preliminary Budget. In accordance with Chapter 429 of Minnesota State Statute, the report is required to be formally received and Improvement Hearing ordered by Council for the 2019 improvement projects. The committee discussed the assessment

policy and the method by which staff chooses streets for repair.

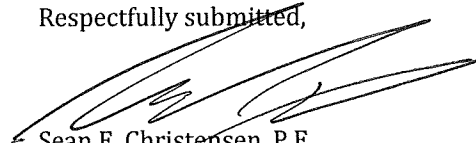
A motion was made by Council Member Asmus, seconded by Council Member Alvarado to adopt the resolution receiving the Improvement Report for the 2019 Street Improvements, order the Improvement Hearing for March 18, 2019 at 7:01 p.m. and adopt the preliminary budget. The motion carried.

Item No. 7 Willmar Wye Master Utility Agreement (Motion)

Staff brought forth, for discussion, the Willmar Wye Master Utility Agreement and options for participation by the City for the waterline installation. MUC is proposing a 50/50 split of the original estimate \$1,300,000, as-bid \$813,500. Past waterline relocation projects such as the East TH 12 and West TH 12 (in coordination with 19th Street NW) have been paid 100% by MUC. The Committee recommends sending to full Council for further discussion.

There being no further business to come before the Committee, the meeting was adjourned at 6:55 p.m. by Chair Plowman.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Sean E. Christensen', is written over the printed name.

Sean E. Christensen, P.E.
Public Works Director